
Version 28 January 2022

Constitution of the East Neuk of Fife Preservation Society

As amended at ~~a Special~~ an Extra-ordinary Annual General Meeting held at Earlsferry Town Hall ~~Kellie Castle~~ on Tuesday 29th March 2022 ~~Friday 24th March 2006~~ ???

Constitution

of the East Neuk of Fife Preservation Society

As amended at ~~an Extra-ordinary Special~~ General Meeting held ~~at Kellie Castle~~ on ~~Tuesday~~ 29th March 2022~~Friday 24th March 2006~~

1 Name of the Society

The Society will be named "The East Neuk of Fife Preservation Society" (hereinafter called 'The Society') and consist of a body of people actively interested in the preservation of the character of the burghs, villages and countryside of the East Neuk of Fife and situated within the territorial limits after- mentioned.

2 Territorial limits

The Society will take cognisance over and maintain an active and lively interest in the area comprising the former burghs and parishes of Kilrenny & Cellardyke, Anstruther Easter, Anstruther Wester, Pittenweem, St Monans, Elie & Earlsferry, Kilconquhar, Carnbee, Newburn and Largo & Lundin Links (see map at end).

3 Aims of the Society

The aims of the Society are to stimulate pride in local traditions; to become by the active interest of its members the responsible custodian of the very individual character and rich architectural and historical heritage of the burghs, villages and countryside of the East Neuk; to safeguard and improve the amenities of the area; and to provide information and advice as appropriate to its members.

4 Membership

Membership of the Society will be open to anyone supportive of its aims.

5 Subscriptions

(a) **Annual membership.** There will be a subscription payable annually, the amount to be proposed by the Committee and approved at the Annual General Meeting.

(b) **Life membership.** Members who make a single subscription of such sum as the Committee shall from time to time propose and subsequently be voted upon at the Annual General Meeting of the Society will become life members of the Society.

6 Office Bearers

(a) Honorary President

An honorary president can be appointed if it is the wish of the Society. Nominations should be put to the Committee who will propose a candidate for endorsement at the AGM. The appointment is for life or until the individual concerned asks to demit office.

(b) Honorary Vice Presidents

Honorary vice presidents may be appointed in the same way and on the same terms as an honorary president.

(c) **Office Bearers**

The office bearers of the Society shall consist of a **Chairman**, a **Vice Chairman**, an **Honorary Secretary**, an **Honorary Treasurer**, a **Planning Convenor** and a **Publicity and IT Convenor**, who shall be elected at the Annual General Meeting of the Society. They shall hold office for a period of up to three years ~~only~~ and shall thereafter be eligible for re-election. The **Chairman** and **Vice Chairman** shall be *ex officio* trustees of the funds of the Society.

7 The Committee

(a) The Committee (including the office bearers aforementioned) shall consist of a maximum of 18 members and a minimum of 12 members, of whom not fewer than two members shall be elected from each of the former burghs of Anstruther Easter, Anstruther Wester ~~and~~ Kilrenny & Cellardyke; Pittenweem; St Monans; ~~and~~ Elie & Earlsferry; from the area including Upper Largo, Lower Largo and Lundin Links; and from the landward area including Kilconquhar and Colinsburgh.

(b) Members of the Committee shall be elected at the Annual General Meeting of the Society and shall serve a maximum of two terms each of three years. Apart from retiring Office Bearers, retiring Committee members who have served only one term, retiring members shall not be eligible for re-election until one year shall have elapsed.

(c) In the case of any casual vacancy in the membership of the Committee during the year arising for any reason the remaining members of the Committee shall have the power to co-opt from among the membership of the Society, a person to fill the vacancy, provided always that the person co-opted shall be chosen from the same representation area as the member whose place he/she is taking. The member co-opted shall serve as a member of the Committee until the next AGM, and shall then be eligible to stand for election to the committee.

(d) The Committee may include a representative nominated by the National Trust for Scotland, endorsed by the Committee.

8 Conduct of business

(a) The business of the Society shall be conducted by the Committee which shall from time to time meet ~~and~~ at such times and by such methods (eg through on-line platforms) as shall be considered desirable for the conduct of the affairs of the Society, but in any case not less than once in every four months. The **Chairman**, whom failing the **Vice Chairman**, shall preside at all meetings of the Committee. In the absence of both the **Chairman** and the **Vice Chairman**, the Committee may elect one of its members to act as **chairman** for that meeting.

(b) In the deliberations of the Committee each member shall have an equal vote and in the case of equality of votes, the **Chairman** or the person presiding over the meeting as **Chairman** in his stead as provided for above shall have a casting vote.

(c) Six members shall form a quorum at a meeting of the Committee.

(d) The members representing any individual area shall be entitled to co-opt members of the Society resident within that area up to a number not exceeding six to act along with themselves for the purpose of forming an advisory sub-committee for that area. Such advisory sub-committees will be entitled to hold meetings and discussions for the purposes of promoting the interests of the Society and to formulate ideas or plans and bring forward to the attention of the Committee of the Society various matters within that area which they may consider should properly be discussed. Any advisory sub-committees however should not possess any separate autonomy and shall only operate through the Committee.

(e) Any member of the Society may bring to the attention of the Committee any matter within the remit of the Society about which he/she is concerned.

9 Meetings of the Society

(a) **The Annual General Meeting** of the Society shall be held in March each year and shall be convened by intimation in writing or by email from the Secretary at least two weeks prior to the date of the meeting.

(b) Ordinary meetings of the Society shall be held as and when required and shall be convened in the same way as the Annual General Meeting.

(c) **Extra-ordinary General Meetings.** It shall be competent for an Extra-ordinary General Meeting of the Society to be convened for the discussion of matters of especial importance to the Society, including any change proposed to be made in the Constitution of the Society. The Secretary shall, on the receipt of a requisition signed by six members of the Society requesting an Extra-ordinary General Meeting to be convened (which requisition shall specify the business to be discussed thereat), take steps to convene the meeting in the same way as an Annual General Meeting, the intimation itself specifying the business to be discussed at the meeting.

(d) An Extra-ordinary General Meeting called to consider **the winding up of the Society** shall be called in the same manner as the Annual General Meeting, but it shall not be competent to carry any resolution to wind up the Society unless three quarters of the ~~total membership~~ of the Society attending the meeting or who have responded in writing (or by email) shall have approved of the said resolution either by declaring their approval at the meeting or by intimating in writing (or by email) to the ~~Honorary~~ Secretary, such ~~written~~ intimation having been delivered to the Secretary prior to the commencement of the meeting.

10 Finance

(a) **Treasurer's Annual Report.** A Receipts and Expenditure Account and a Balance Sheet of the Society's affairs will be made up annually as at 31st December by the ~~Honorary~~ Treasurer for the approval of the Society at its Annual General Meeting.

(b) The funds of the Society will be administered by the Committee through the ~~Honorary~~ Treasurer and any investments (which may be made in any class of securities) will be in the name of the Chair~~man~~ and Vice Chair~~man~~ for the time being as *ex officio* trustees for the behalf of the Society.

(c) The Society will have power to receive temporary interest free loans of any amount from members to be used either at the discretion of the Committee, or for the particular aim nominated by the lender, but only in so far as any particular aim is within the aims of the Society. Such loans may be repaid on such terms as may be agreed between the Committee and the lender.

(d) In the event of the Society being wound up, the whole of the monies shall be made over to ~~the an organisation which has the same aims as the current Society. National Trust for Scotland, to be used for the purposes for which the said National Trust for Scotland is established.~~

11. Heritable Property

(a) The Society will have power to acquire and own heritable property in any place, within the area de--fined as the territorial limits, of architectural or historic interest or of natural beauty and either to retain such property or to sell the same to approved purchasers.

(b) The titles of any heritable property acquired by the Society from time to time will be taken in the name of the Chair~~man~~ and Vice Chair~~man~~ for the time being as *ex officio* trustees on behalf of the Society.

(c) In the event of the Society being wound up, any heritable property belonging to the Society shall be ~~made over to an organisation which has the same aims as the current Society. offered to the National Trust for Scotland. If they do not wish to accept it, the property shall be disposed of and the proceeds given to the National Trust for Scotland.~~

(d) The Treasurer will be responsible for ensuring that such heritable property is adequately insured in the name of the Society.